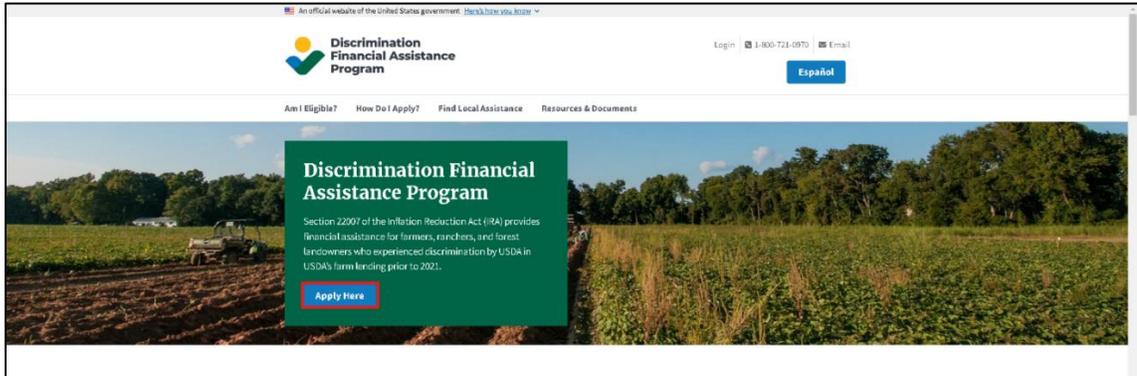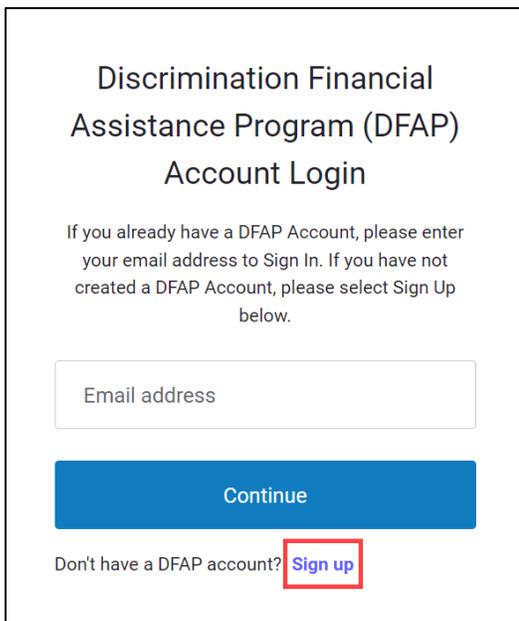# Creating a DFAP Online Account

Discrimination Financial Assistance Program

This guide provides step-by-step information on how to create your DFAP Online Application account.

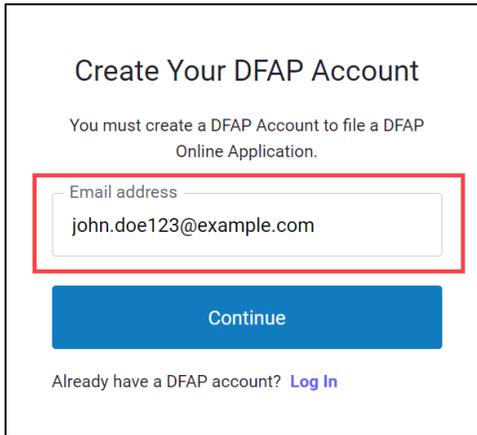## Step 1: Go to 22007apply.gov, then click 'Apply Here'.

Step 2: Select 'Sign Up' at the bottom of the 'Account Login' screen.

Step 3: Enter your Email Address

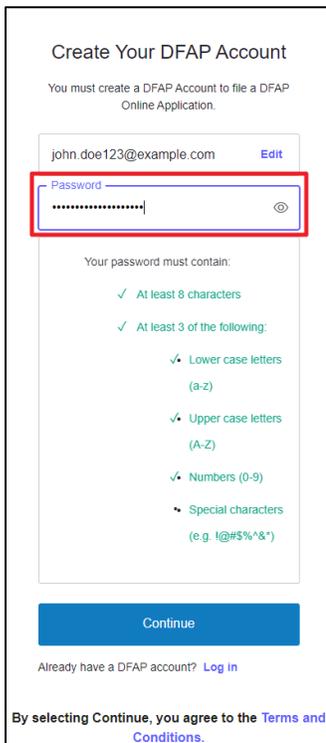On the 'Create Account' page, enter your email address, then select 'Continue'.

Create Your DFAP Account

You must create a DFAP Account to file a DFAP Online Application.

Email address
john.doe123@example.com

Continue

Already have a DFAP account? **Log In**

Step 4: Create your Password

Create your password, then select 'Continue'.

Your password must be at least eight (8) characters long and contain at least three (3) of the following: lower case letters, upper case letters, numbers, and/or special characters.

Create Your DFAP Account

You must create a DFAP Account to file a DFAP Online Application.

john.doe123@example.com   Edit

Password
•••••••••••••••••••

Your password must contain:

✓ At least 8 characters

✓ At least 3 of the following:

   ✓ Lower case letters
    (a-z)

   ✓ Upper case letters
    (A-Z)

   ✓ Numbers (0-9)

   ↖ Special characters
    (e.g. !@#$%^&*)

Continue

Already have a DFAP account? **Log in**

By selecting Continue, you agree to the **Terms and Conditions.**

Step 5: Verify Your Email Address

Follow the instructions on the 'Verify Your Email Address' screen:

Check your email and locate the DFAP Online Application Email Verification email from noreply@22007apply.gov. Open the email, then select the 'Confirm my DFAP account' link.

Step 6: Login to Your Account

A message opens to confirm you verified your email address. Select 'Login'.
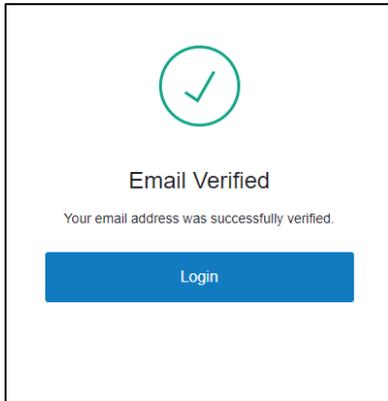
Enter your email address, then select 'Continue'.

Enter your password, then select 'Continue'.

Step 7: Choose Authentication Method

Select a method to verify your account. The DFAP Online Application uses a multi-factor 2-step verification process to keep your account secure.

Choose the method for receiving your one-time code:

1. Select 'Google Authenticator or simar' to use an authenticator app to generate a code.
2. Select 'Text me a code (SMS)' to receive a verification code by SMS/text message.

Protect your DFAP Account with 2-Step Verification

2-step verification provides an additional layer of security, helping to keep all of your personal information safe. Please select how you would like to secure your DFAP Account.
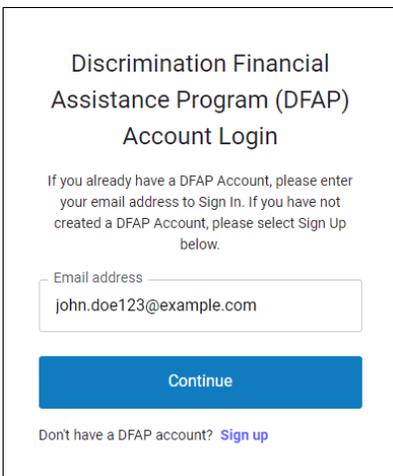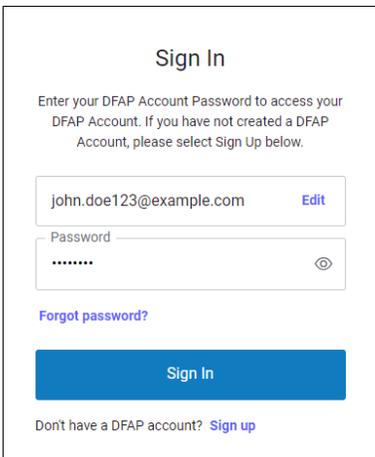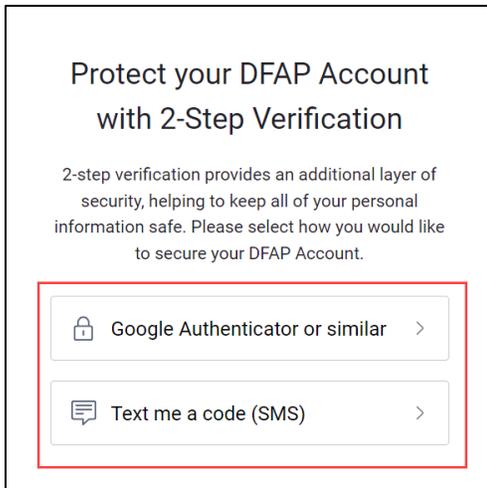
🔒 Google Authenticator or similar   >

💬 Text me a code (SMS)   >

Step 8: Get a One-Time Code

If you selected 'Text me a code (SMS)':

1. Enter your mobile phone number, then click 'Continue'.

Get codes by text message

Each time you log in, you'll receive a one-time code by text message.

🇺🇸 United States, US, +1   >

Enter your phone number

555-555-1234

Continue

Try another method
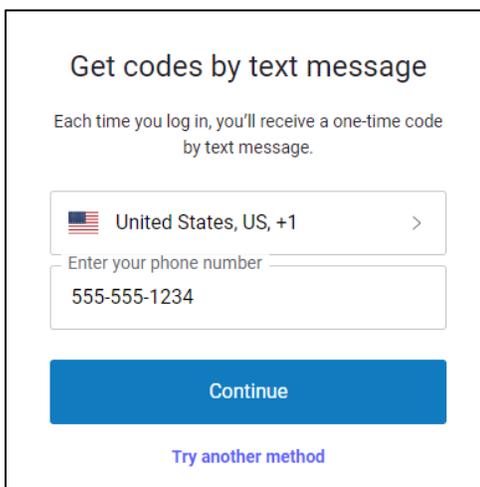
2. Check your text message for the one-time verification code.

3. Enter the code in the designated box, then click Continue.

Enter Verification Code

We've sent a text message with your code to:

+1 5555551234   Edit

Enter the 6-digit code
023456

Continue

Didn't receive a code? Resend

Try another method

If you selected 'Google Authenticator or simar':

1. Open your authenticator app, then scan the QR code. The authenticator app will generate a one-time verification code.

2. Enter the code in the designated box, then click Continue.

Get codes from an authenticator app

Each time you log in, you'll use an authenticator app to generate a one-time code. Open your authenticator app, then scan the QR code.

Trouble Scanning?

THEN

Enter your one-time code
213654

Continue

Try another method

Step 9: Enable Fingerprint or Face Recognition (optional)

If your device uses fingerprint or face recognition, you can enable your account to use fingerprint or face recognition to log you in. You should only set up fingerprint or face recognition on a trusted device.

- Select 'Continue' to enable this feature. Follow the instructions on your device to finish the setup.
- Select 'Remind me later' to enable fingerprint or face Recognition at a future login.
- Select 'Not on this device' if you do not wish to use fingerprint or face recognition.
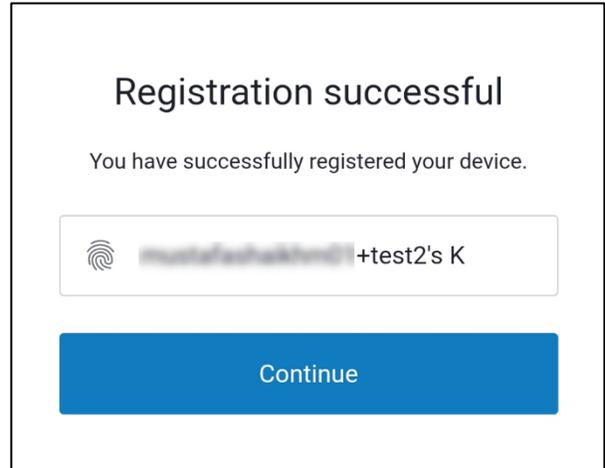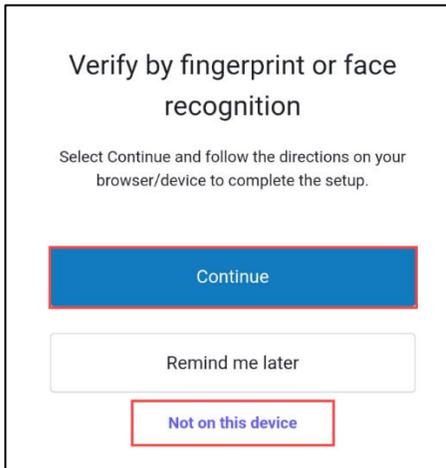
You have successfully created a DFAP Online Account.